



# GENERAL APPLICATION FOR EMPLOYMENT

- APPLICANT NAME \_\_\_\_\_ Date of Application \_\_\_\_\_
- Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ zip \_\_\_\_\_
- Telephone # \_\_\_\_\_ Cell \_\_\_\_\_ Salary desired \_\_\_\_\_
- Position applied for \_\_\_\_\_ Date available \_\_\_\_\_

In compliance with federal and state equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, sexual orientation, gender, identity, marital status, veteran status, non-job related disability, or any other protected group status.

TO BE READ AND SIGNED BY APPLICANT

I authorize you to make such investigations and inquiries of my personal, employment, financial or medical history and other related matters as may be necessary in arriving at an employment decision. (Inquiries regarding medical history will be made only if and after a conditional offer of employment has been extended.) I hereby release employers, schools, health care providers and other persons from all liability in responding to inquiries and releasing information in connection with my application.

In the event of Employment, I understand that false or misleading information given in my application or interview(s), or omission of information requested may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the company.

I understand that no promises regarding employment have been given to me about any job with Croell Redi-Mix, Inc. If I am offered a position, Croell Redi-Mix, Inc. or I can end Employment at any time, with or without cause or notice. I understand that no representative of Croell Redi-Mix, Inc. has the authority to make any assurances to the contrary or to guarantee employment for a specific time period. In the event that I am employed by Croell-Redi-Mix, Inc. and subsequently my employment ends, I authorize Croell Redi-Mix, Inc. to withhold from my earnings any amounts that are owing to it for expenditures or advances made on my Behalf.

\_\_\_\_\_  
Signature Date

Are you available to work over time [ ] Y [ ] N

Have you ever applied to/ worked for Croell before [ ] Y [ ] N

If yes please explain: (include Date)

Do you have any friends, relatives, or acquaintances working for Croell? [ ] Y [ ] N

If yes, state name & relationship:

If hired, would you have transportation to/from work? [ ] Y [ ] N

Do you have a valid drivers License? [ ] Y [ ] N

If hired, are you willing to submit to and pass a drug test? [ ] Y [ ] N

Are you over the age of 18? (If under 18, hire is subject to verification on minimum age.) [ ] Y [ ] N

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal

right to work in the United States? [ ] Y [ ] N

Military Record: Branch of Service \_\_\_\_\_ From \_\_\_\_\_ To: \_\_\_\_\_

Present military affiliation: None \_\_\_\_\_ Reserve (active) \_\_\_\_\_ Reserve (inactive) \_\_\_\_\_

Types of training and duty in service: \_\_\_\_\_

Are you able to perform the essential functions of the job for which you are applying, either with / without reasonable accommodation? [ ] Y [ ] N

If no, describe the functions that can not be performed.

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(Note Croell Redi Mix Inc. complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants / employees to perform essential functions. It is possible that a hire may be tested on skill and agility and may be subject to a post-offer medical examination conducted by a medical professional.)

Have you ever been convicted of a criminal offense (felony or misdemeanor)? [ ] Y [ ] N

If Yes, please describe the crime – state nature of the crime (s), when and where convicted and disposition of the case.

Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position (s) applied for may, however, be considered.)

### Educational History

School Name	Location	Major course	Dates Attended	Degree
High school				
Technical/Trade School				
College				
Other education/training				

References: List Three individuals who are not related to you and have known you for at least One year.

Name	Telephone	Title/Relationship	Address	Occupation

In case of emergency notify:	Name	Address	Telephone

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Employment Record : (list employers in reverse order starting with most recent)

Starting with present or most recent, list all previous employers. Include self employment and summer and part time jobs. If more space is required, please continue on a separate sheet.

Employer	Type of business	Type or classification of Job	
Street address			
Phone number		Brief description of job duties	
City	State	Zip code	Other Comments:
Supervisor's Name		Phone number	
Base salary	Dates worked		
	From	To	

Did this job end because: \_\_\_\_\_ you quit; or because \_\_\_\_\_ you were laid off; or because \_\_\_\_\_ you were fired? (Check one).

Explain here the reason this happened: \_\_\_\_\_

(use more pages if necessary to fully explain).

Employer	Type of business	Type or classification of Job	
Street address			
Phone number		Brief description of job duties	
City	State	Zip code	Other Comments:
Supervisor's Name		Phone number	
Base salary	Dates worked		
	From	To	

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